



International Professional Managers Association

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APPLICATION FOR EXECUTIVE MANAGEMENT COURSES

Name in Full (please underline surname)

Correspondence Address

E-Mail

Telephone

Fax

Please complete as required

Date	Course	Available in	Please select	
			London	Malaysia
28 th July	Strategic Management & Corporate Governance	London		
18 th August	Leading Strategic Change	London		
8 th September	Investment – Equities and Bonds	London and Malaysia		
6 th October	Developing IT Solutions	Malaysia		
13 th October	Advanced Database Management	Malaysia		
10 th November	Investment - Equities and Bonds	Malaysia		
10 th November	Corporate Financial Management	London and Malaysia		
12 th January 2009	Strategic Management & Corporate Governance	Malaysia		
19 th January 2009	Leading Strategic Change	London		
9 th February 2009	Decision Making and Negotiation Strategies	Malaysia		
2 nd March 2009	Advanced Database Management	Malaysia		
9 th March 2009	Developing IT Solutions	Malaysia		
6 th April 2009	Investment – Equities and Bonds	London and Malaysia		
20 th April 2009	Corporate Financial Management	Malaysia		
4 th May 2009	Performance Management	London		
4 th May 2009	Decision Making and Negotiation Strategies	London and Malaysia		
8 th June 2009	Financial Planning and Management	London and Malaysia		
22 nd June 2009	Leading Strategic Change	Malaysia		

Please complete:

I require to be met at the airport – please note charge of £70 or RM500

I have special religious and dietary requirements (we will contact you for your specific instructions)

If sponsored by your organisation, please complete the following details for invoice and visa documentation:

Name of Organisation _____

Address:

e-Mail:

Telephone:

Fax:

TERMS AND CONDITIONS

1. Course Registration Fee of 25% of course fee has to be paid on submission of this application - £875.00
2. Balance of fees £ 2625.00 and £70.00 (if meeting at airport is required) to be paid 4 weeks before the commencement of the course.
3. If visas are refused, all fees paid will be refunded conditional upon receipt of visa refusal documentation as provided by the authorities.
4. If cancellation of the course is received **less than 4 weeks** before the commencement of the course, there will be no refund of fees and deposits paid.
5. If cancellation of the courses is received more than 4 weeks before the commencement of the courses, fees paid will be refunded less 10% for our administrative charges.
6. All medical and travel insurance will be your responsibility for the duration of the course.

I accept all terms and conditions relating to my participation in the Executive Management Programme.

Signature

Date